

LOCATION AGREEMENT – STUDENT FILMING

Dear

Re: Permission to Use Location for Filming

I am a student in the _____ (the “Program”) at The Humber College Institute of Technology and Advanced Learning (“Humber Polytechnic”).

As part of my Program, I will be undertaking a film production and am interested in using your location for filming (the “Premises”).

I would like to draw your attention to a few imperative points that must be considered as part of this arrangement:

1. Insurance Coverage: As this is a student film production, I cannot provide additional insurance coverage for the use of the Premises.
2. Limited Liability: As this is a student film production, Humber College shall have no liability for any incidents, damages or losses incurred during the filming activity for the use of the Premises.

I kindly request that you acknowledge and agree to these conditions before the use of the Premises. This is to ensure mutual understanding and cooperation by all parties involved.

Please sign and return the enclosed copy of this letter to signify your acknowledgment and acceptance of the terms outlined herein.

Additionally, attached hereto is a Film Location Agreement which sets out the particulars of the use of the Premises.

Should you have any questions or require clarification on any of the above points, please do not hesitate to contact me directly.

Thank you for your cooperation in this matter.

Sincerely,

I, the Location Owner, acknowledge that I have read this Letter, that I have executed this Letter voluntarily, that I have been given the opportunity to seek independent legal advice.

Signed this _____ day _____, 2025 at Toronto, ON.

Location owner

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Film Location Agreement

Humber College Program Name

Location Owner:

Location Details:

1. I, the Location Owner, agree to make the Premises available for the use of the Production for a period of _____ The proposed schedule for utilizing the Premises is as followed:

PREP: _____ <Date/TIME> _____

SHOOT: _____ <Date/TIME> _____

WRAP: _____ <Date/TIME> _____

2. I, the Location Owner hereby grant permission to **(Producer/filmmaker/crew)** to allow personnel (all cast, and crew involved in the film) and equipment onto the property and allow the recording of video and audio (recordings) on and of the Premises.
3. I, the Location Owner, hereby grant **(Producer/filmmaker/crew)** the rights to exploit, exhibit, display, reproduce, copyright, print, advertise, televise, broadcast and distribute; including full permission to utilize all recordings in ANY media format, in perpetuity, in relation to the Premises.
4. The Production will provide credit for usage of the Premises.
5. I, the Location Owner, hereby acknowledge and agree that I have no rights in the Production and cannot interfere with the recording, distribution, exploitation, advertising and the finished product of the Production. I, the Location Owner, hereby waive all rights in connection with the Premises (including but not limited to, buildings, structures, goods, signs, logos, art, designs and trademarks within the Premises) for the purposes of the Production in perpetuity.
6. The Production agrees to take proper care of the Premises, and shall leave the Premises in as good condition or better as when entered, reasonable wear and tear excepted.
7. The Production may be permitted to use the Premises on the dates and times noted above. The exact dates may change based on weather conditions or changes in the shooting schedule, in which case we will consult the Location Owner to set new arrangements.

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- 8. I, the Location Owner, represent and warrant that I have full rights and authority to grant access to the Premises.
- 9. The Production may, at any time, choose not to use the Premises and will provide written notice and neither of us shall have any obligation towards this document.

For use of property indicate one of the below options:

Scenario #1:

- _____ agrees to pay \$ _____ for use of the property.

Scenario #2:

- The Location Owner agrees that no payment is required for the uses described above.

Kindly indicate your acceptance of the agreement by signing, dating, and returning this agreement as soon as you can.

Producer NAME: _____

Signature: _____

Date: _____

AGREED AND ACCEPTED

Location Owner NAME: _____

Signature: _____

Date: _____