

HUMBER FACULTY OF MEDIA & CREATIVE ARTS DRONE POLICY RELATING TO FMTV FILM SHOOTS

THE USE OF DRONES (UAVS) FOR FILMING IS STRICTLY PROHIBITED IN THE FMTV PROGRAM EXCEPT WHEN THE FOLLOWING CONDITIONS HAVE BEEN MET. DRONE FOOTAGE THAT HAS BEEN CAPTURED WITHOUT OBTAINING THE APPROVAL OF THE EXECUTIVE PRODUCER, OR WITHOUT FOLLOWING THESE REQUIREMENTS, CANNOT BE INCLUDED IN THE FINAL EDITED VERSION OR THE FILM WILL NOT BE INCLUDED IN ANY FINAL CLASS SCREENING.

NOTES: OPERATION OF A UAV FOR FILMING IS DEFINED AS NON-RECREATIONAL USE BY CANADIAN AVIATION REGULATIONS SET OUT BY TRANSPORT CANADA. FINE FOR ILLEGAL OPERATIONS IS \$5,000 FOR THE INDIVIDUAL AND \$25,000 FOR THE ORGANIZATION (HUMBER COLLEGE). LIABILITY INSURANCE FOR OPERATING A UAV/DRONE IS NOT PART OF HUMBER'S GENERAL INSURANCE POLICY. HUMBER'S CAMPUS IS WITHIN CONTROLLED AIRSPACE AND CLOSE TO CANADA'S BUSIEST AIRPORT.

FOR DRONES WITH A MAXIMUM TAKE OFF WEIGHT EXCEEDING 25 KG, A SFOC (SPECIAL FLIGHT OPERATIONS CERTIFICATE) IS REQUIRED, ALONG WITH AVIATION INSURANCE.

FOR DRONES WITH A MAXIMUM TAKE OFF WEIGHT NOT EXCEEDING 25 KG, OPERATION MUST MEET ALL ALL CONDITIONS SET OUT IN:

[HTTP://WWW.TC.GC.CA/CIVILAVIATION/REGSERV/AFFAIRS/EXEMPTIONS/DOCS/EN/2879.HTM](http://www.tc.gc.ca/civilaviation/regserv/affairs/exemptions/docs/en/2879.htm)

1. DRONE MUST BE OPERATED BY A LICENSED DRONE PILOT WITH GROUND SCHOOL CERTIFICATE WHO IS BEING PAID FOR THEIR PROFESSIONAL SERVICES
2. MUST BE OPERATED AT LEAST 5 MILES AWAY FROM BUILT UP AREAS
3. THE OPERATOR MUST SUBSCRIBE FOR LIABILITY INSURANCE WITH A MINIMUM OF \$100,000 COVERAGE
4. THE OPERATOR MUST OBTAIN A PERMIT OR PERMISSION IN WRITING FROM THE PROPERTY OWNER ON THE UAV TAKE OFF AND LANDING OCCURS
5. THE STUDENT PRODUCER MUST PROVIDE THE FOLLOWING DOCUMENTS TO THE EXECUTIVE PRODUCER IN ADVANCE OF OPERATION:
 - A COPY OF THE EXEMPTION FROM SECTIONS 602.41 AND 603.66 OF THE CANADIAN AVIATION REGULATIONS
 - PROOF OF LIABILITY INSURANCE COVERAGE
 - NAME, ADDRESS AND TELEPHONE NUMBER OF THE UAV OPERATOR; AND
 - A COPY OF THE UAV SYSTEM OPERATING LIMITATIONS

YOU MUST SIGN A COPY OF THIS HANDOUT, STATING THAT YOU HAVE READ AND ABIDE BY THESE RULES. YOU MUST ALSO PROVIDE YOUR EXECUTIVE PRODUCER WITH A DIGITAL AND HARD COPY PRIOR TO YOUR SHOOT.

I AGREE THAT IF DRONE FOOTAGE IS ACQUIRED FOR A HUMBER PRODUCTION WITHOUT OBTAINING THE APPROVAL OF THE EXECUTIVE PRODUCER OR WITHOUT FOLLOWING THESE REQUIREMENTS, THE FOOTAGE CANNOT BE INCLUDED IN THE FINAL EDITED VERSION OR THE FILM WILL NOT BE INCLUDED IN ANY FINAL CLASS SCREENING

I _____ (YOUR NAME) HAVE READ THE POLICIES FOR OPERATING DRONES ON HUMBER COLLEGE (FMTV) FILM PRODUCTION SHOOTS. I HEREBY CONFIRM THAT I WILL ABIDE BY ALL THE RULES SET OUT AND TAKE FULL RESPONSIBILITY FOR ALL REQUIREMENTS BEING MET.

SIGNATURE

