

 **HUMBER FACULTY OF MEDIA & CREATIVE ARTS GUN POLICY**  
RELATING TO FMTV FILM SHOOTS

HUMBER COLLEGE FOLLOWS VERY STRICT POLICIES WHEN IT COMES TO FILMING GUNS AS PART OF A STORY IN FILM. THE FMTV PROGRAM ONLY PERMITS THE USE OF REPLICA GUNS ON CERTAIN APPROVED PROJECTS. SEVERAL RULES MUST BE FOLLOWED IN ORDER TO GAIN THIS PERMISSION.

1. HUMBER DOES NOT PERMIT THE USE OF REAL FIREARMS. ONLY REPLICAS CAN BE USED AND MUST BE RENTED THROUGH A PROFESSIONAL INDUSTRY PROP SHOP. (SEE NOTE AT END OF DOCUMENT REGARDING GUN RENTAL CONTACT) YOU MAY NOT USE ANY REPLICA GUN OF YOUR OWN. YOU MUST PROVIDE THE RENTAL AGREEMENT IN YOUR INSURANCE PACKAGE (OR 10 DAYS PRIOR TO THE SHOOT).

2. THE PROP SHOPS WILL CONNECT YOU WITH A PROFESSIONAL WRANGLER FOR THE REPLICA, WHO MUST BE HIRED TO BE ON SET AT ANY TIME THE REPLICA IS PRESENT. THE REPLICA WRANGLER CANNOT BE A FELLOW STUDENT OR SOMEONE WITH A LICENSE THAT RELATES TO OTHER USES. WE REQUIRE THE WRANGLER TO BE FROM THE PROP HOUSE AND PAID HIS/HER PROFESSIONAL WAGE.

3. IF YOUR PRODUCTION TAKES PLACE OUT-OF-DOORS, YOUR PRODUCTION MUST ALSO HAVE A PAID OFF-DUTY POLICE OFFICER ON SET THROUGHOUT THE SHOOT WHERE THE REPLICA AND WRANGLER WILL BE PRESENT.

4. YOU MUST CONTACT THE LOCAL POLICE ABOUT THE DETAILS OF YOUR FILM SHOOT, EVEN IF IT IS ON PRIVATE PROPERTY AND EVEN THOUGH YOU HAVE A POLICE OFFICER PRESENT. THE LOCAL POLICE OFFICE MUST HAVE THIS INFORMATION ON RECORD IN ADVANCE OF YOUR FILM SHOOT. YOU MUST APPROACH THEM WITH ALL OF YOUR INFORMATION, INCLUDING YOUR WRANGLER INFO, AND IF APPLICABLE, THE INFORMATION ABOUT THE PAID OFF-DUTY OFFICER. THE BEST WAY TO DO THIS IS IN WRITING, WITH A FORMAL APPROACH LETTER. YOU MUST ALSO PROVIDE A DETAILED PRODUCTION SCHEDULE AND DETAILS OF THE TIMES YOU WILL HAVE A REPLICA GUN USED. YOU MUST PROVIDE YOUR IP TEACHER WITH A COPY OF THE RESPONSE YOU RECEIVE FROM THE POLICE, PRIOR TO THE SHOOT.

5. IF YOU ARE SHOOTING IN A POPULATED AREA AND ALSO FOR ANY OUTDOOR SHOOT, YOU WILL NEED TO NOTIFY LOCAL RESIDENTS OF YOUR FILM SHOOT AND INFORM THEM OF THE SCENES THAT WILL INVOLVE REPLICA FIREARMS. YOU SHOULD CONSULT WITH THE WRANGLER AND POLICE WHEN DOING THIS.

6. YOU MUST READ AND FOLLOW THE SAFETY GUIDELINES FOR THE FILM & TELEVISION INDUSTRY IN ONTARIO ON FIREARMS. THESE CAN BE FOUND AT: [WWW.LABOUR.GOV.ON.CA/ENGLISH/HS/PDF/GL\\_FILM\\_TV.PDF](http://WWW.LABOUR.GOV.ON.CA/ENGLISH/HS/PDF/GL_FILM_TV.PDF) WHILE THIS DOCUMENT GIVES INFORMATION ABOUT USING REAL GUNS, HUMBER COLLEGE DOES NOT ALLOW THE USE OF REAL GUNS. HOWEVER, THE INFORMATION CAN BE APPLIED TO REPLICAS AS WELL. YOU MAY BE REQUIRED TO INFORM THE CITY OF TORONTO PERMIT OFFICE, BUT YOU SHOULD CONSULT WITH YOUR WRANGLER ABOUT THIS, SINCE YOU ARE USING REPLICAS.

7. YOU MUST SIGN A COPY OF THIS HANDOUT, STATING THAT YOU HAVE READ AND ABIDE BY THESE RULES. YOU MUST ALSO PROVIDE YOUR EXECUTIVE PRODUCER WITH A DIGITAL AND HARD COPY PRIOR TO YOUR SHOOT.

I \_\_\_\_\_ (YOUR NAME) HAVE READ THE GUN POLICIES FOR USING FIREARM REPLICAS ON HUMBER COLLEGE (FMTV) FILM PRODUCTION SHOOTS. I HEREBY CONFIRM THAT I WILL ABIDE BY ALL THE RULES SET OUT AND TAKE FULL RESPONSIBILITY FOR ALL REQUIREMENTS BEING MET.

**SIGNATURE**

THIS IS THE CONTACT INFORMATION FOR THE COMPANY:

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\*WE ARE AWARE THAT YOU MAY BE TOLD YOU DO NOT REQUIRE A WRANGLER FOR A REPLICA, HOWEVER, IN THE INTEREST OF SAFETY AND MOST INDUSTRY SHOOT STANDARDS, WE ARE ABIDING BY THIS RULE.

