

RISK ASSESSMENT

The purpose of a risk assessment is to keep people and productions safe by identifying, controlling and, where possible, eliminating health and safety hazards. Some things to address in this risk assessment such as you will be working with equipment so, please think about the risks that go along with that, for example cables causing tripping, heavy gear being dropped, working in tight spaces, risk of electric shock. As well as if there will be any emotional risks to the cast or crew. You will have to think about where and what it is that you are filming to come up with relevant health and safety risks to students, cast and the public for your filming.

If there are more hazards needed add a row to the bottom of this form, ensure all hazards are reflected for your production.

TITLE: As it Happens Descriptions of Activities and Location List: Locations (3): Humber Classroom L119, Humber parking garage, Private residence of parent. Filming in three locations a short film about a confrontation. NOTE: No stunts, pyrotechnics or water related filming is permitted				Student Producer/Stage Manager: Megan Naylor Student PM: Kaye Carandang Student 1 st AD: Supervising Professor: Matthew Kennedy			Date of Assessment: Jan 5, 2024 Professor Sign Off (Faculty Initial): Date of Professor Initial Sign Off:					
#	HAZARD: <i>(Hazards involved with the production)</i>	LIKELIHOOD * <i>(Probability the hazard will cause injury or illness)</i>	SEVERITY * <i>(How severe the hazard is e.g. minor, moderate)</i>	RISK RATING:* <i>(Mark "X" on the risk level refer to Risk Rating Guide below)</i>			WHO IS AT RISK: <i>(i.e. Crew, Public, Cast)</i>	STUDENT RESPONSIBLE <i>(Who is responsible for ensuring controls are followed)</i>	EXISTING CONTROLS <i>(What is already in place to avoid risk)</i>	PRECAUTIONS/CONTROLS: <i>(What the controls or precautions are that need to be put into place to reduce or eliminate the risk)</i>	RESIDUAL RISK RATING: <i>(What cannot be avoided or will remain regardless, and what is the new rating with the controls put in place)</i>	
				L	M	H					Residual Risk	LO/MED /HIGH
1	Tripping/low Falls (sidewalks etc)	MODERATE	MINOR	X			Crew, Cast, Public	Producer/1 st AD to assign a crew member	Only a few cables being used, and everyone is aware it is a film set	Cable runs will be along walls where possible, Cable mats used where possible. Ensure the public will not be near cables. If a large obstacle will create a tripping hazard a crew member will be next to it when possible, to warn passers by	There will always be a chance of tripping	LOW

											when cables are present	
2	Filming in parking garage at night	LOW	Medium		X		Crew, Cast, Drivers in area	Producer, Director	Cast and crew will operate in the emptiest possible area of the parking garage, and during non-peak operating hours.	Students will be visible due to setup lighting and will wear High Viz vests during filming. Director and producer will keep watch of surroundings and alert any cast and crew of cars in the vicinity. Equipment will be placed to avoid paths of traffic for vehicles.	Risk of vehicles in the parking garage and being hit during filming	LOW
3	Scene Stunt: Actor is simulating kicking another actor in the stomach	MEDIUM	MODERATE		X		Cast: Actors in scene	Producer/PM /Stunt Coordinator. Director, All cast and Crew to be aware	Rehearsals will take place with actors and stunt coordinator ahead of production	<ul style="list-style-type: none"> • Movement will be choreographed between actors ahead of time. • Stunt will be framed so no direct hits are shown. • Actors will perform stunt in slow motion and filmed at half speed. • Paramedic will be on standby. • Scene will be filmed with a skeleton crew and closed set. • Safety information will be attached to the daily call sheets 	Stunt is scripted for the story	LOW
4	Scripted Scene: Soldier starts unzipping his pants as he gets closer to victim .He crouches and grabs her legs, she does nothing.	LOW	MODERATE		X		Cast: Actors in Scene	Producer/PM /Stunt/Intimacy Coordinator	Rehearsals will take place with actor and intimacy coordinator prior to filming	<ul style="list-style-type: none"> • Intimacy coordinator will be checking on actors in between takes to ensure they are comfortable to continue. • Actors will be performing actions slowly and scene will be filmed at half speed. • Actors will be wearing flesh-toned leggings under costumes as a 	Stunt is scripted and there is always risk of mental triggers	LOW

										precaution. <ul style="list-style-type: none"> Filming this scene will be a closed set. Safety information will be attached to the daily call sheets 		
5	Scripted Scene: Soldier falls on the floor	LOW	MODERATE	X			Cast: Soldier	Producer/PM /Stunt Coordinator	Rehearsals will take place with actor prior to filming to practice the falling safely	<ul style="list-style-type: none"> A padded mat will be placed on the floor in the area the soldier is going to fall to avoid any injury. Paramedic will be on standby. Safety information will be attached to the daily call sheets 	Stunt is scripted and there is a risk of injury due to falling	LOW
6	Shower Scene	LOW	MINOR	X			Cast and Crew	Producer/Director	Not under water when camera is not rolling. Small amount of students on site during this filming. Floor plan created to highlight hazards	<ul style="list-style-type: none"> Cables Equipment are far away from water. No electricity plugged in in the washroom, lighting must be done from outside the washroom. Breaker to the washroom should be shut off or GFCI confirmed in washroom. Water will be kept to room temperature, not too hot to scald actors or steam up washroom but not too cold to have to be concerned about actors being too cold. Cast will be given warm dry towels at the end of each take and housecoats will be provided to wear in between takes 	Scene in the shower will still take place and so hazards remain	LOW

Notes:

- **Severity** – Estimate, using Major, Moderate or Minor, how serious the injury or illness would be.
 - Major – the hazard would cause injury or illness resulting in fatality, or permanent or long-term disability.
 - Moderate - the hazard would cause injury or illness resulting in lost time.
 - Minor – the hazard would cause injury or illness without lost time.

- **Likelihood** – Estimate, using High, Medium, or Low, the probability that the hazard will cause injury or illness.
 - High – injury or illness due to this hazard is probable.
 - Medium – there is a 50-50 chance that this hazard will cause injury or illness.
 - Low – the hazard will probably not cause injury or harm.
- **Risk Rating** - Plot the likelihood and severity on the Risk Rating Chart to determine the Risk Rating.

Risk Rating Chart

SAMPLE: You determine the severity of an injury to be **Minor**, and the likelihood of the injury occurring to be **Medium** therefore your Risk Rating would be **LOW**.

RISK RATING CHART Use this chart to plot your Risk Rating on the above Risk Assessment.		LIKELIHOOD		
		High likelihood of injury	Medium likelihood of injury	Low likelihood of injury
SEVERITY	Major severity of injury	HIGH	HIGH	MEDIUM
	Moderate severity of injury	HIGH	MEDIUM	LOW
	Minor severity of injury	MEDIUM	LOW	LOW