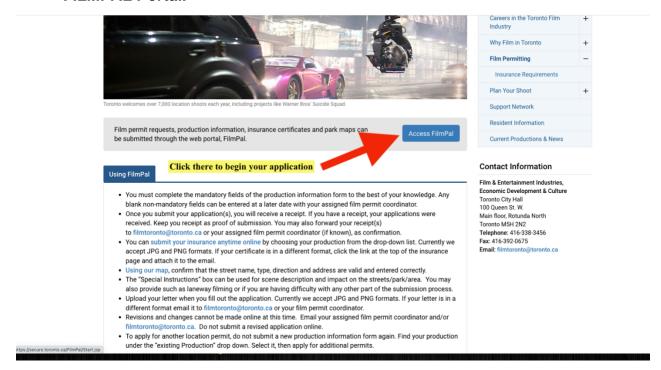
## <u>Humber College Student Productions:</u> Applying for a CITY OF TORONTO Film Permit:

If you are planning to film on City of Toronto property – you must apply for a STUDENT FILM PERMIT. This PDF will guide you through the permit application web portal. Please ensure to apply for your permits AT LEAST ONE WEEK in advance of your shoot date.

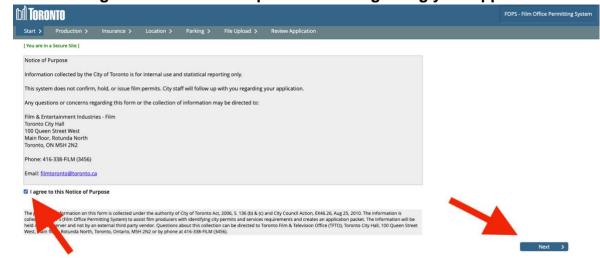
## Website:

https://www.toronto.ca/business-economy/industry-sector-support/film/film-permitting/

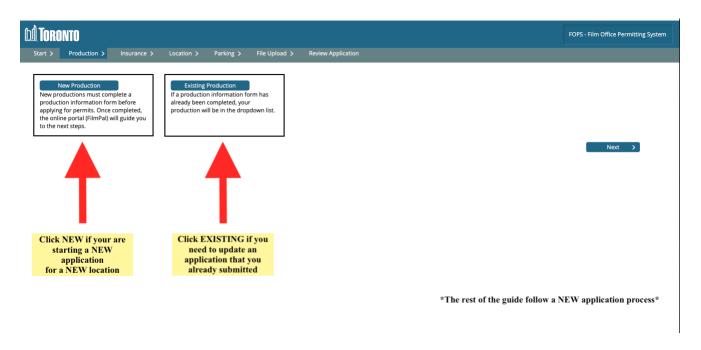
 Go to the website above to begin your application through the ACCESS FILMPAL Portal.



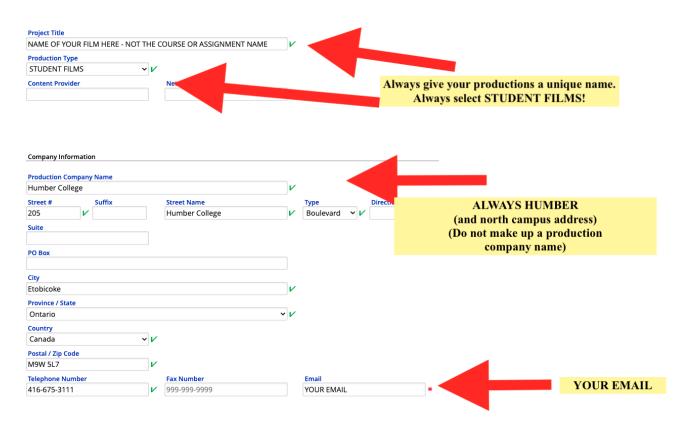
2. You must agree to Notice of Purpose before beginning your application.

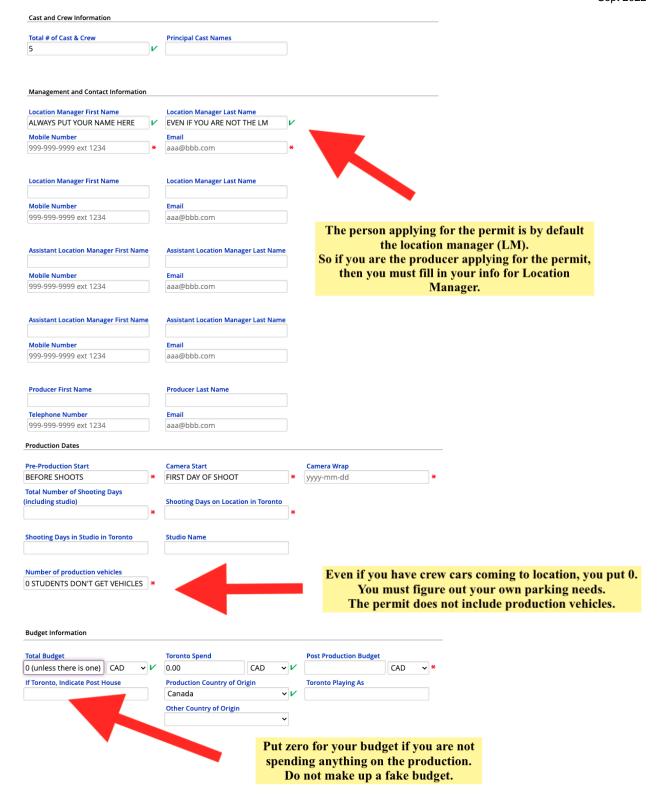


## 3. Choose either NEW production or EXISTING (Pay attention to the difference)

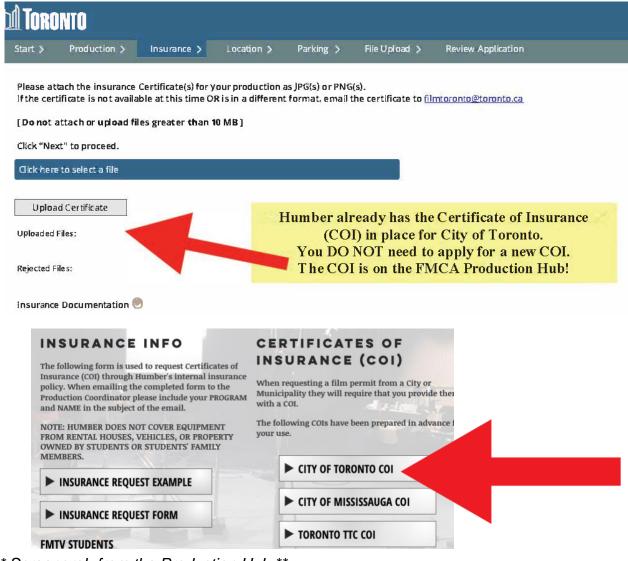


4. Fill out the application details following the guidance below.

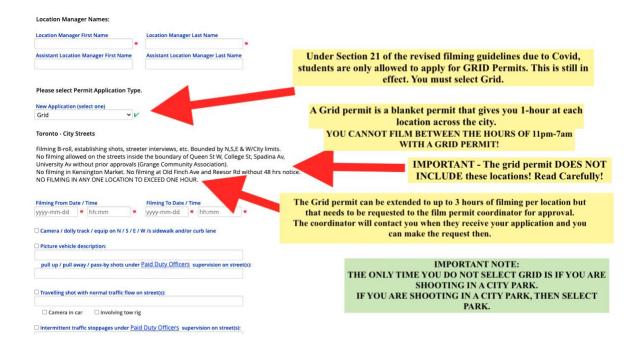




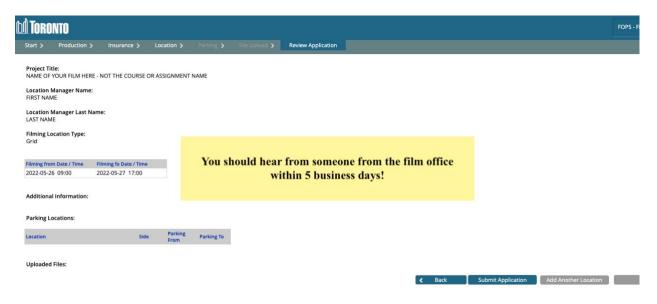
5. Upload the City of Toronto Certificate of Insurance (COI) Available for download on the FMCA Production Hub.



<sup>\*\*\*</sup> Screengrab from the Production Hub \*\*



## 7. Review and Submit!



If you have any additional questions, email Megan Naylor - **Media Production**Coordinator - Film, Acting and Media Production (FAMP) - production@humber.ca